

GUIDE TO HOSTING A CONVERSATION

Welcome to Imagine Vincent – your opportunity to help shape the future of Vincent for the next 10 years!

If you are reading this you might be thinking about hosting a conversation with some friends, family, your sporting club, your book club, or any other group you might want to convene. Hopefully, when you finish reading this, you still want to!

Hosting is very easy. It's a really good excuse to talk to people you know and get a sense of what others think. But more than that, it's a great opportunity to use your collective wisdom to work through some challenges for our future.

You also get to do it at a time that suits you with people you might have been catching up with anyway!

These are some simple pre-conversation steps:

- Invite people to come along. Even if they can't all make it, this will mean they at least know about it, and might share their thoughts with you at another time, or might answer the questions separately.
- Make sure you have some paper and pens with you. People might want to write things down or even illustrate their ideas.
- Grab a cup of tea, some biscuits or whatever makes you happy.
- Make sure you have the questions!

WANT TO GET TECHNOLOGICAL?

A 'Host a Conversation' page has been set up on the Imagine Vincent site with a brainstorm tool. It is like 'virtual' post it notes, so individuals in your group can add their ideas to the board. They can then like the ideas, helping you to prioritise your actions.

Your guests will need to be registered for the Imagine Vincent site and have your page's registration details.

HOW TO HOST YOUR CONVERSATION

1. **Have your questions ready** (on the following page)

2. **Ask the first question out loud.**

Feel free to chat about possible actions and responses openly (easier with a small group), or have a go at answering the questions individually first (easier with a big group).

3. **Write it down.**

Once you've thought about it and discussed as a group, write down the actions that you feel will provide the greatest benefit to the community – a maximum of 3 answers per question.

4. **Prioritise.**

Once you have your top 3, try and put them in order of priority; e.g. which suggestion you think will have the greatest impact/benefit.

5. **Repeat for each question that you choose to respond to.**

You should end up with three actions or suggestions for each question.

6. **One last important discussion.**

Considering all the actions discussed, ask the group:

"Which one action do you think will have the greatest overall impact or benefit for the City of Vincent's community?"

This is a great way for the City to understand what priority areas to focus on overall.

7. **It's time to register your feedback.**

Once you have finished talking don't forget to record your priorities on the Imagine Vincent website or in hard copy to send back to the City. It's easy! By the way, it's okay if your opinions differ to the final top 3 actions you decide as a group, because you each get to answer individually; the important thing is the discussion.

AN OVERALL GUIDE

When you are considering the themes and the question that evolved from them, we encourage you to look around at examples; what we are doing well in Vincent, what we are not doing well, and what is being done well in other places.

If you have examples, describe them, send us a photo or draw an image.

We would love to hear the suggestions and actions that you believe will have the greatest benefit for the whole Vincent community. These can

be actions that we can each be responsible for supporting, actions that we might have to advocate for through external organisations, or actions that the City of Vincent administration needs to lead.

The Summary of Proceedings from the Community Workshop that developed these questions will also be available in hard copy and on the website - you may want to look back at that to see how these questions evolved!

THEMES	QUESTIONS
Looking after our Place is the theme that asks us to think about what it means to be a good steward of our streets, parks, green spaces and environment.	How can we maximise the benefits of population growth and improve our environment?
Getting Around is the theme we are exploring how we move around in all forms of transport including buses, bikes, walking, cars, Uber, mopeds etc.	How can we be the leader in helping people get around in an active, safe and sustainable way?
Who We Are is about what makes Vincent, Vincent! This theme looks at what attracts people here, why we are recognised, and what we would like to be more recognised for.	What do you love about Vincent? How can we celebrate and promote our uniqueness?
Daily Life is about what occupies us; work, commercial activity and other economic drivers that make Vincent more vibrant and attractive to do business in.	How can we support and facilitate our local businesses/ enterprises/ services and stay flexible to change?
Living is the theme that we are using to describe our housing, our streets, our neighbourhoods and the character of our place.	How can the design of our neighbourhoods encourage a greater sense of community?
Connecting with Each Other is the theme that considers the things we do with and for each other, how we support all members of our community and celebrate being part of the community.	How can we help build connections across our diverse community of people?
Places We Go focuses on our town centres, parks, playgrounds and casual meeting places. These places are shared spaces that anyone can be.	How could we work together to create welcoming places and spaces for everyone?